

OFFICE USE ONLY
Centre Number
Candidate Number



Passport Size Photos

**BGCSE 2010
ENTRY FORM FOR PRIVATE CANDIDATES**

(a) Candidate Details

Full Name*

*Write your First Name(s) followed by your Surname exactly as you want it printed on your Certificate

Date of Birth
eg 10/07/1987

ID number

The ID card showing this number must be shown at all examinations

Postal Address

Phone (Home)

Phone (Work)

Cell No.

Gender ☐ Enter M (for male) or F (for female) Fax

Preferred Examination Location*

*Give Location Name as shown on Page 6 in the Instruction Booklet

(b) Subject Details

In the table below you must enter the details of each of your subjects. You should use the booklet 'INSTRUCTIONS FOR PRIVATE CANDIDATES' to find out the Syllabus Code (eg 0561 for English Language, 0563 for Mathematics, etc.) and the Option Code (eg A for 0561 English Language, A for 0562 Setswana, etc).

Subject Name eg English Language	Syllabus Code eg 0561	Option Code eg A, E, C4

Turn over/

(c) Previous Candidate Details

If you have entered for 0586 Development Studies, 0595 Design & Technology, 0599 Agriculture or 0615 Business Studies, you must provide the following details so that your coursework mark can be carried forward from 2009. If you are entered for a science syllabus and you did coursework in 2009, your coursework mark may be carried forward.

Centre Number in 2009	
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Candidate Number in 2009	
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(d) Fees to be Paid

The total fee includes a Local Fee of P10.00, a Registration Fee of P72.00 and a fee of P245.00 for each subject. Enter the number of subjects and the total fee to be paid below.

Number of Subjects	
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Total Fee	P
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Receipt Number*	P
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*you will be given your receipt at the Finance Counter

(e) Refunds

- a) Private Candidates who withdraw from one or more syllabuses may apply for a refund of fees provided that any such application is received no more than 1 month after the closing date for registration. Candidates must provide proof of payment. **There will be no refund after 1 month has elapsed except for proven medical reasons.**
- b) Candidates who are unable to take any examinations due to illness or some other medical conditions may apply for a refund. The application should be made at the end of the written examination period and must be supported by a report from a registered medical practitioner.
- c) BEC reserves the right to withhold part of the fees paid by the candidate. The proportion of the fee which will be withheld will be determined by BEC from time to time.
- d) Fees paid for registration in one examination series may not be transferred to another examination series. So, for example, fees paid in one year may not be transferred to the following year.

(f) Signature

I hereby certify that all the information on this registration form is true, correct and complete. The name shown on the form is the name by which I am legally known.

I understand that I will be allowed to write only the examinations that I entered.

I have read paragraph (e) Refunds.

Signature	
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Date			
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Completed forms should be submitted in person to BEC with the total fee in cash and two passport size photographs

For Office Use only

Checked by	
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Date			
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Received by	
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Date			
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Entered by	
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Date			
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