



BOTSWANA
EXAMINATIONS
COUNCIL

Sign Language Interpretation Form

Please read the notes overleaf before completing this form. If necessary additional sheets may be attached to this form.

1. Examination (PSLE, JCE or BGCSE)

Year

2. Candidate Details

Centre Number

Centre Name

Candidate Number

Candidate Name

3. Syllabus and Components

Syllabus/Subject Code

Syllabus Title

Component(s)

4. Comments by Head of Centre

5. Sign language Interpreter

Full Name (Please print name)	
Signature	
Head of Centre (Please Print name)	
Signature	
Date	

Notes for the Head of Centre

- 1 This form should be completed and sent to BEC with a copy of the letter which approved the use of sign language interpretation during examinations.
- 2 It is essential that the sections 1, 2 and 3 are completed accurately and completely. If it is a group of candidates exceeding 4, a separate sheet must be attached including candidate names, numbers and all syllabuses where sign language was used.
- 3 In section 4, the Head of Centre should indicate whether any problems were experienced during sign language interpretation of examinations. Any other information which the Head of centre wishes to draw to the attention of BEC should also be included. The circumstances which gave rise to the need for sign language interpretation need not be given.
- 4 The form should be signed by the person who acted as Sign Language Interpreter and countersigned by the Head of Centre.
- 5 Give details of any documents to be attached to the form (eg additional sheets) in the space provided below
