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BOTSWANA EXAMINATIONS COUNCIL

# 2019

## JUNIOR CERTIFICATE EXAMINATIONS

# TIMETABLE

**SEPTEMBER/NOVEMBER 2019** 

SECOND AMENDED VERSION DATED 16 SEPTEMBER 2019





#### **General Instructions and Guidelines**

#### 1. About this timetable

This timetable contains

- instructions and guidelines about the examinations;
- practical examination and coursework moderation schedule;
- a full list, in date order, of all the examinations;
- the key to the timetable.

The timetable must be followed throughout. If there is any discrepancy between this timetable and any other documents such as Statements of Entry or labels on question paper packets, the Head of Centre should contact the JCE office at BEC.

#### 2. About the Sessions

Examinations scheduled for the morning session should start at **08:00** unless otherwise stated and examinations for the afternoon should start at **14:00**.

#### 3. Time Allowance for Question Papers

Any time required for candidates to read through question papers, to study maps, etc., is already included in the duration of the examination as shown on the timetable and on the front cover of the question paper. No additional time should be allowed except for some Special Needs papers of which specific instructions will be enclosed.

#### 4. Agriculture Paper 3

The moderation of this paper will be conducted from **13 to 24 May**, **2019.** The moderation will be conducted on the dates allocated to each centre as reflected on the schedule that has been sent to the centres. Centres must ensure that teachers mark the candidates' vegetable plots **NOT** more than **three (3) days** before the date scheduled for the centre moderation.

#### 5. Home Economics Paper 2

The **planning session** for this practical examination will take place on **13 August**, **2019 at 08:00**.

The practical examination will take place from 09 to 20 September, 2019. The examination will be conducted on the dates

#### Music Paper 3: Practical Examination

This practical examination will take place from **09 to 20 September, 2019.** The examination will be conducted on the dates allocated to each centre as reflected on the schedule that has been sent to the centres.

#### 8. Art Paper 2: Practical Examination

- This is a controlled practical examination that runs for 3 hours.
- The question papers must be distributed to the candidates on **16 September 2019** at **08:00** for preparation purposes.
- After the examination, the candidates' work must be packaged in the special boxes provided and stored securely until such time that they are despatched to BEC with other examination scripts.

#### 9. French 1: Listening Comprehension

- This is a listening examination that requires a CD that is provided by BEC.
- The CD is provided together with a set of Instructions to Invigilators as well as Instructions to Candidates.
- Instructions to Invigilators and candidates should be opened as soon as they are received and those for candidates distributed to all candidates taking French examination.

#### **10.** For Private Candidates only

The following components are for private candidates only and should not be availed to school candidates unless by prior arrangement with BEC.

- 1. Agriculture Paper 4 16/4;
- 2. Commerce and Office Procedures Paper 4 25/4;
- 3. Commerce and Accounting Paper 4 26/4;
- 4. General Science Papers1 and 2 43/1 and 43/2

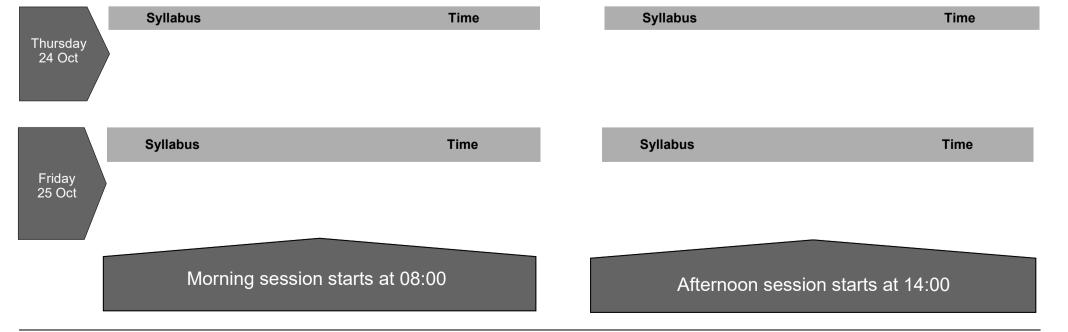
allocated to each centre as reflected on the schedule that has been sent to the centres.

#### 6. Music Paper 1: Listening

- This is a listening examination that requires a CD that is provided by BEC.
- The CD is provided together with a set of Instructions to Invigilators.
- The instructions should be read by the Chief Invigilator and the Music teacher a day before the examination.

## **13 August — 25 October 2019**

	М	orning session starts at 08	3:00	Aft	ernoon session starts at 1-	4:00
	Syllabus		Time	Syllabus		Time
Tuesday 13 Aug	21/2	Home Economics Paper 2 Planning Session	08:00 - 09:30			
	Syllabus		Time	Syllabus		Time
/ednesday 16 Oct	18/2	Moral Education Paper 2	08:00 - 10:00	13/2	Mathematics Paper 2	14:00 -
	Syllabus		Time	Syllabus		Time
Thursday 17 Oct	33/2	Art Paper 2	08:00 - 11:00	11/2	Setswana Paper 2	14:00 -
	Syllabus		Time	Syllabus		Time
Friday 18 Oct	15/2	Social Studies Paper 2	08:00 - 10:15	35/1	Physical Education Paper 1	14:00 -
	Syllabus		Time	Syllabus		Time
Monday 21 Oct	12/4	English Paper 4	08:00 - 08:55	32/1	French Paper 1	14:00 -
	21/1	Home Economics Paper 1	11:00 - 12:30			
	Syllabus		Time	Syllabus		Time
Tuesday 22 Oct	16/2	Agriculture Paper 2	08:00 - 09:15	12/3	English Paper 3	14:00 ·
	Syllabus		Time	Syllabus		Time
Wednesday 23 Oct						



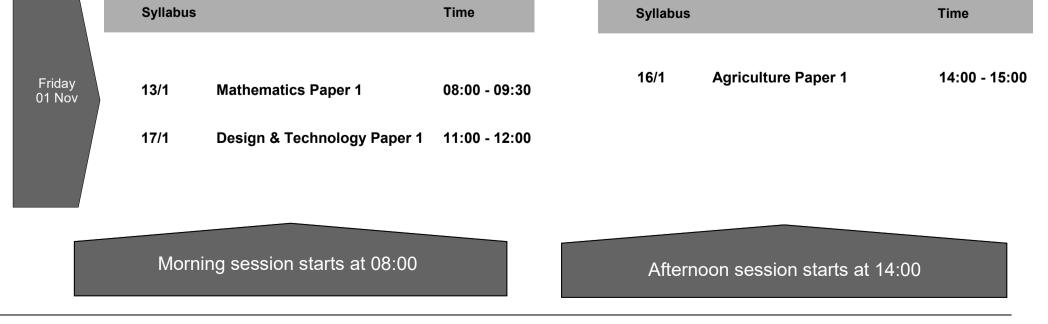
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### **28 October — 01 November 2019**

	Mor	ning session starts at 08:00			Afterr	noon session starts a	t 14:00	
	Syllabus		Time		Syllabus			Time
Monday 28 Oct	14/2 43/2	Science Paper 2 General Science Paper 2	08:00 - 10:00 08:00 - 10:00		12/2	English Paper 2		14:00 - 15:30
	Syllabus		Time		Syllabus			Time
Tuesday 29 Oct	31/2	Religious Education Paper 2	08:00 - 10:00		32/3	French Paper 3		14:00 - 16:00

		Syllabus		Time	Syllabus		Time
Wednesd 30 Oct	ay	17/2	Design & Technology Paper 2	08:00 - 10:00	34/1	Music Paper 1	14:00 - 15:00

	Syllabus		Time		Syllabus		Time
Thursday 31 Oct	11/3	Setswana Paper 3	08:00 - 09:15		25/2 26/2	Commerce & Office Procedures Paper 2 Commerce & Accounting Paper 2	14:00 - 16:00 14:00 - 16:00
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### 04 November — 08 November 2019

	Mor	ming session starts at 08	:00	Aftei	rnoon session starts at 14:0	00
	Syllabus		Time	Syllabus		Time
Monday 04 Nov	12/1	English Paper 1	08:00 - 09:15	14/1 43/1	Science Paper 1 General Science Paper 1	14:00 - 15:00 14:00 - 15:00

	Syllabus		Time
Tuesday	34/2	Music Paper 2	08:00 - 09:30
05 Nov	25/1	Commerce & Office Procedures Paper 1	11:00 - 12:00
	26/1	Commerce & Accounting Paper 1	11:00 - 12:00

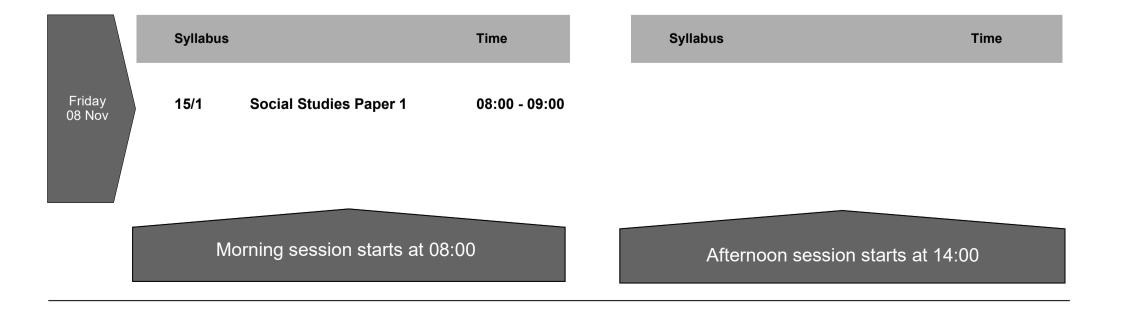
Syllabus		Time
18/1	Moral Education Paper 1	14:00 - 15:00

	Syllabus	3	Time
Wednesday 06 Nov	16/4	Agriculture Paper 4	08:00 - 09:00
06 1000	32/2	French Paper 2	11:00 - 12:00

Syllabus		Time
11/1	Setswana Paper 1	14:00 - 15:30

	Syllabus		Time
Thursday 07 Nov	25/4	Commerce & Office Procedures Paper 4	08:00 - 09:00
	26/4	Commerce & Accounting Paper 4	08:00 - 09:00
	33/1	Art Paper 1	11:00 - 12:00

Syllabus		Time
31/1	Religious Education Paper 1	14:00 - 15:00



### **JCE 2019 Practical Examinations / Coursework Moderation Schedule**

Activity	Description	Syllabus		Submission Date / Month	Deliverables
Submission	1. All centrally moderated components	Commerce & Office Procedures Commerce & Accounting Music Physical Education	25/3 26/3 34/4 35/2	08 - 09 October 2019 08 - 09 October 2019 12 July 2019 08 - 09 October 2019	<ul> <li>Coursework Submission registers,</li> <li>Projects,</li> <li>Individual and summary marksheets.</li> <li>(Should be delivered to BEC)</li> </ul>
of coursework	2. All externally moderated components	Agriculture Design & Technology Home Economics Art	16/3 17/3 21/3 33/3	At most 3 days before centre scheduled moderation 20 September 2019 12 July 2019 12 July 2019	<ul> <li>Individual and summary marksheets</li> <li>Projects.</li> <li>(Should be handed to Chief Invigilator)</li> </ul>

Syllabus		Moderator/Examiner Standardisation Dates		Moderation/Examination Date		Post Moderation/
		Team Leaders	Moderation Team	Start Date	End Date	Examination Evaluation
16/3	Agriculture	06 - 07 May	08 - 10 May	13 May	24 May	26 - 28 May
33/3	Art	05 - 06 August	07 - 09 August	12 August	23 August	25 - 27 August
17/3	Design & Technology	02 - 04 November	05 - 08 November	11 November	22 November	24 - 26 November
21/3	Home Economics	29 - 30 July	31 July - 02 August	05 August	16 August	18 - 21 August
34/4	Music	12 - 13 August	14 - 16 August	17 August	27 August	28 - 30 August
25/3	Commerce and Office Procedures	30 - 31 October	01 - 03 November	04 November	14 November	15 - 17 November
26/3	Commerce and Accounting	30 - 31 October	01 - 03 November	04 November	14 November	15 - 17 November
35/2	Physical Education	30 - 31 October	01 - 03 November	04 November	14 November	15 - 17 November

	Cullabus	Examiner Standardisation Date		Examination Date		Post Examination
Syllabus		Team Leaders	Examining Team	Start Date	End Date	Evaluation
21/2	Home Economics	31 August - 02 September	03 - 06 September	09 September	20 September	22 - 25 September
34/3	Music	02 - 03 September	04 - 06 September	09 September	20 September	22 - 25 September

## Key to the Timetable

Syllabus	Code	Date	Session	Duration	Syllabus	Code	Date	Session	Duration
Setswana					Art				
Oetswalla	11/1	06 Nov	Afternoon	1 hr 30 min		33/1	07 Nov	Morning	1 hr
	11/2	17 Oct	Afternoon	2 hrs		33/2	17 Oct	Morning	3 hrs
	11/3	31 Oct	Morning	1 hr 15 min		33/3	12 Aug -	23 Aug 2019	••
					Music				
English	12/1	04 Nov	Morning	1 hr 15 min	Muoro	34/1	30 Oct	Afternoon	1 hr
	12/2	28 Oct	Afternoon	1 hr 30 min		34/2	05 Nov	Morning	1 hr 30 min
	12/2	20 Oct 22 Oct	Afternoon	2 hrs		34/3	02 Sept	· 25 Sept 2019	10 mins (Practical
	12/3	21 Oct	Morning	55 min		34/4	12 Aug -	30 Aug 2019	
			Ū						
Mathematics					Physical Education		18 Oct	Afternoon	1 hz 20 min
· · · · · · · · · · · · · · · · · · ·	13/1	01 Nov	Morning	1 hr 30 min		35/1 35/2	18 Oct 30 Oct -	Afternoon 17 Nov 2019	1 hr 30 min
	13/2	16 Oct	Afternoon	2 hrs		35/2	30 001 -	17 NOV 2019	
Science					Concernel Sector of	40/4	04 Nov	<b>A 6</b> 4 a ma a a m	4 6.0
	14/1	04 Nov	Afternoon	1 hr	General Science	43/1 43/2	04 Nov 28 Oct	Afternoon Morning	1 hr 2 hrs
	14/2	28 Oct	Morning	2 hrs		43/2	28 001	worning	2 1115
Social Studies	4 5 14	09 Nov	Morning	4 6.4					
	15/1 15/2	08 Nov 18 Oct	Morning	1 hr 2 hrs 15 min					
	15/2		Morning	2 115 15 1111					
Agriculture									
	16/1	01 Nov	Afternoon	1 hr					
	16/2	22 Oct	Morning	1 hr 15 min					
	16/3	13 May ·	- 24 May 2019	<i>.</i>					
	16/4	06 Nov	Morning	1 hr					
Design and Techn	oloav								
Deelgin and Teelin	17/1	01 Nov	Morning	1 hr					
	17/2	30 Oct	Morning	2 hrs					
	17/3	11 Nov	- 22 Nov 2019						
Manal Education									
Moral Education	18/1	05 Nov	Afternoon	1 hr					
	18/2	16 Oct	Morning	2 hrs					
Home Economics									
	21/1	21 Oct	Morning	1 hr 30 min					
	21/2 21/2	13 Aug	Morning 20 Sept 2019	1 hr 30 min (Planning) 2 hrs (Practical)					
	21/2 21/3	09 Sept 05 Aug	<ul> <li>20 Sept 2019</li> <li>16 Aug 2019</li> </ul>	2 hrs (Practical)					
Commerce & Offic	e Procedu	res							
	25/1	05 Nov	Morning	1 hr					
	25/2	31 Oct	Afternoon	2 hrs					
	25/3	30 Oct -	- 17 Nov 2019						
	25/4	07 Nov	Morning	1 hr					

Commerce & Accounting

26/1	05 Nov	Morning	1 hr
26/2	31 Oct	Afternoon	2 hrs
26/3	30 Oct -	17 Nov 2019	
26/4	07 Nov	Morning	1 hr

#### **Religious Education**

31/1	07 Nov	Afternoon	1 hr
31/2	29 Oct	Morning	2 hrs

#### French

32/1	21 Oct	Afternoon	45 min
32/2	06 Nov	Morning	1 hr
32/3	29 Oct	Afternoon	2 hrs