

<b>OFFICE USE ONLY</b>
Centre Number
Candidate Number



Passport Size Photos
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**BGCSE 2012  
ENTRY FORM FOR PRIVATE CANDIDATES**

Date of Registration

D	D	M	M	Y	Y	Y	Y
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**a) Candidate Details**

Candidate Surname

Candidate Name

Candidate Middle Name (if any)

\*Write your First Name(s) followed by your Surname exactly as you want it printed on your Certificate

Gender  M  F

Date of Birth  
e.g. 10/07/1987

D	D	M	M	Y	Y	Y	Y
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Is citizen of Botswana  Y  N Omang Number

Birth Certificate Number

Passport Number

Physical Address

Postal Address   
 Phone (Home)

City/Town/Village  Cell No.

Email address

Is Repeater Candidate  Y  N

Previous Registration Date

D	D	M	M	Y	Y	Y	Y
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**Note: For Citizens Provide Birth Certificate if Available  
For Non- Citizens You Must Provide at Least a Passport Number**



### c) Previous Candidate Details

If you have entered for 0586 Development Studies, 0595 Design & Technology, 0599 Agriculture or 0615 Business Studies, you must provide the following details so that your coursework mark from 2011 can be carried forward to 2012 if you so wish.

**Please note that the only coursework to be considered for carry forward in 2012 has to come from 2011. If you provide any other year's coursework details, it won't be considered and you won't get graded.**

Centre Number in 2011	
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Candidate Number in 2011	
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### d) Signature

I hereby certify that all the information on this registration form is true, correct and complete. The names shown on the form are the names by which I am legally known.

**I understand that I will only be allowed to write examinations for which I am registered.** I have read section (f)(i) on Refunds and fully understand its implications.

Signature: \_\_\_\_\_

Date

D	D	M	M	Y	Y	Y	Y
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**For BEC Use only**

Entered By: \_\_\_\_\_

Signature: \_\_\_\_\_

Date:

D	D	M	M	Y	Y	Y	Y
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### e) Fees to be Paid

The total fee includes a Registration Fee of **P82.00** and a fee of **P247.00** for each syllabus.

Enter the number of syllabuses and the total fee to be paid below.

Number of Syllabuses	
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**Total Fee**

**P**

Application Number*	
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Receipt Number:

**\*You will be given your receipt at the Finance Counter. Please keep it safe for future reference.**

### f) Refunds

- i) Private Candidates who withdraw from one or more syllabuses may apply for a refund of fees provided that any such application is received no more than 1 month after the closing date for registration. Candidates must provide proof of payment. **There will be No refund after 1 month has elapsed except for proven medical reasons.**
- ii) Candidates who are unable to take any examinations due to illness or some other medical conditions may apply for a refund. **The application should be made at the end of the written examination period and must be supported by a report from a registered medical practitioner.**
- iii) BEC reserves the right to withhold part of the fees paid by the candidate. The proportion of the fee which will be withheld will be determined by BEC from time to time.
- iv) Fees paid for registration in one examination series may not be transferred to another examination series. That is, fees paid in one year may not be transferred to the following year.

Completed forms should be submitted in person to BEC with the total fee in cash  
and two **passport size photographs**

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**g) Confirmed statement of entry receipt by candidate:**

I \_\_\_\_\_ confirm that I have received a statement of entry after  
Registration and agree that the information shown on the statement of entry is a true reflection of what I have  
registered for.

Signature : \_\_\_\_\_

Date

D	D	M	M	Y	Y	Y	Y
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**For Official Use only**

Confirmed By: \_\_\_\_\_

Signature: \_\_\_\_\_ Date

D	D	M	M	Y	Y	Y	Y
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